

TargetDocs Privacy Policy

The privacy of your data is important. We'll only ever access your account to help you with a problem, provide solutions and tips for effectiveness, or fix a software bug. We'll never open any uploaded files unless you ask us to. We log all access to all accounts by IP address, so we can always verify that no unauthorized access has happened for as long as the logs are kept.

Identity & access

When you sign up for TargetDocs, we ask for your name, company name, and email address. This information will be used to set up your new account, send you invoices, updates, and/or other essential information. We'll never sell your personal info to third parties, and we won't use your name or company in marketing statements without your permission, either.

The only times we'll ever share your info:

- To provide products or services you've requested, with your permission.
- To investigate, prevent, or take action regarding illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, violations of our Terms of Service, or as otherwise required by law.
- If TargetDocs is acquired by or merged with another company we'll notify you well before any info about you is transferred and becomes subject to a different privacy policy.

Law Enforcement

TargetDocs won't hand your data over to law enforcement unless a court order says we have to. Unless a court order is provided to us, all requests for data from local and federal law enforcement will be denied. We will always inform you when such requests are made, unless we're legally prevented from doing so.

Encryption

All data is encrypted via <u>SSL/TLS</u> when transmitted from our servers to your browser. The database backups are also encrypted. Data isn't encrypted while it's live in our database (since it needs to be ready to send to you when you need it), but we go to great lengths to secure your data at rest.

Cancellation

All of your content will be immediately inaccessible from the Service upon cancellation. However, as a courtesy the Company will provide you with a 30-day period to access and download your data after cancellation.

Changes & Questions

TargetDocs may update this policy and we'll notify you about significant changes by emailing the account owner or by placing a prominent notice on our site.

Questions about this privacy policy? Please get in touch at info@targetdocs.com.